

CHURCH OF OUR SAVIOUR CHICAGO

DIRECTOR OF LITURGY AND MUSIC

Church of Our Saviour (COS) is a mid-sized congregation with a history of embracing progressive movements while remaining rooted in traditional Christian liturgy and theology of the Episcopal Church and is seeking a Director of Liturgy and Music to partner with the rector, other staff members, assisting clergy and lay leaders. The Director of Liturgy and Music will have primary responsibility for the weekly, Sunday (10:45 a.m.) Choral Eucharist and will work closely with the musicians at the (9:00 a.m.) contemporary Eucharist. For the past decade, the congregation has engaged lead musicians for these two services. Key goals for this position will be:

- To develop a comprehensive vision for music at Church of Our Saviour, which will continue to emphasize contemporary music at 9:00 and more traditional music, representing the English repertoire of sacred music at 10:45.
- To coordinate all non-Sunday and special services throughout the year, making use of all COS musical resources.
- To ensure that music supports the parish's core mission and its various ministries.

RESPONSIBILITIES

- Provide leadership, including planning, rehearsing, and directing music for a at the weekly 10:45 a.m. service, including appropriate prelude, postlude, anthems, mass settings, and hymnody.
- As we continue emerging from COVID-19, hire four professional section leaders and reengage volunteer choristers. (Note: choir rehearsals will be at the Director's discretion but may occur on a weekday evening.)
- Collaborate with and support the Sunday 9:00 a.m. band in planning and providing music at the contemporary service.
- Work closely with the rector to coordinate worship bulletins, including weekly liturgies for each of the three Sunday services, as well as special services throughout the year, including weddings and funerals.
- Support sacramental activities including Baptisms, "Solemn" Communions, Confirmations as needed.
- Be available or help coordinate music for wedding and funeral contracts as needed.
- Maintain the preaching and presiding rotas and assist other ministry leaders in maintaining the usher, lay reader, intercessor, altar guild and welcomer rotas.
- Develop and maintain close working relationships with all worship volunteers, ensuring a positive volunteer experience, and that they have the resources they need to be successful in their roles.

KNOWLEDGE / SKILLS / ABILITIES

- Possess a strong background in organ and/or piano and choral music/direction.
- Experience starting and leading choral programs including leading rehearsals and managing professional musicians.
- Formal training in and understanding of the organ, organ repertoire, and the sacred music used in Choral Eucharists highly desirable.
- Knowledge of (or willingness to learn) the liturgy and music of the Episcopal Church.
- Ability to identify music that aligns with the lectionary and key themes of the liturgical calendar. Interest in exploring a variety of musical styles (all Episcopal hymnody, Iona, Taizé, GIA, etc.)
- Strong interpersonal skills and the ability to maintain and foster cooperative and collaborative working relationships with staff, parishioners, lay leaders, clergy and visitors.
- Ability to organize and manage multiple projects simultaneously, and to effectively prioritize tasks.
- Strong verbal and written communication skills
- Familiarity with (or a willingness to learn) Publisher, PVG scores and other contemporary applications.

This position is part-time (20 hrs per week). Throughout the year, there will be some evening commitments. Recognizing the balance of life and work for part-time employment, flexible hours will be arranged during the development of a contract. Presence on Sunday mornings is required, as is in-person or virtual participation in weekly staff meetings.

To apply, send a resume and cover letter to jobs@chicagocos.org.

Please note: Concurrent with this job, COS is hiring a part-time Program Coordinator. Anyone with a background in both arenas may apply for both. The position would then be full-time and accrue health care and other benefits upon contract offer.